

**Barrett Township Planning Commission
February 3, 2016**

The Reorganization Meeting of the Barrett Township Planning Commission was held on Wednesday, February 3, 2016 at the Municipal Building on Route 390 in Mountainhome, Pa. The meeting was called to order at 5:30 p.m. by Chairman, Brick Linder. Present: Brick Linder, Patti O'Keefe, Charles Fullington, Benjie Labar, Jeff Siglin, Solicitor Todd Weitzmann, Jeryl Rinehart and the public. There were no public comments on the agenda items.

At this time, the floor was opened to nominations for Chairman of the Planning Commission. Charles Fullington nominated Brick Linder as Chairman of the Planning Commission. As there were no other nominations, the nominations were closed. Charles Fullington made a motion to appoint Brick Linder as Chairman. The motion was seconded by Jeff Siglin and carried. All Members voted aye. Brick Linder became Chairman of the Planning Commission until such time as a successor is named.

The floor was opened to nominations for Vice-Chairman of the Commission. Jeff Siglin nominated Patti O'Keefe as Vice-Chairman of the Planning Commission. As there were no other nominations, the nominations were closed. Jeff Siglin made a motion to appoint Patti O'Keefe as Vice-Chairman. The motion was seconded by Charles Fullington and carried. All Members voted aye. Patti O'Keefe became Vice-Chairman of the Planning Commission until such time as a successor is named.

The floor was opened to nominations for Secretary. Brick Linder nominated Charles Fullington as Secretary to the Planning Commission. As there were no other nominations, the nominations were closed. Brick Linder made a motion to appoint Charles Fullington as Secretary. The motion was seconded by Jeff Siglin and carried. All Members vote aye. Charles Fullington became Secretary of the Planning Commission until such time as a successor is named.

Discussion was held on the meeting dates and times. Brick Linder made a motion to set the meeting date and time for the first Wednesday of each month at 5:30 p.m. at the Municipal Building. The motion was seconded by Jeff Siglin and carried. All members voted aye. The reorganization meeting was closed and the regular meeting was opened.

The minutes of the November 4, 2015 meeting were reviewed. As there were no corrections or additions to the minutes, they were approved as presented. It was noted that no correspondence was received.

New Business:

- a. It was noted that there was no New Business.

Old Business:

- a. It was noted that there was no Old Business.

Old Business (tabled):

- a. It was noted that the Estates at Seese Hill – Kal Tac, Inc. has been granted the time extension by the Supervisors until December 31, 2016 and continues to be tabled.

b. Discussion was held on the Minor Subdivision and Lot Consolidation Plan for the Estate of Dana Weiss and Christopher and Hazel Gifford. A letter dated November 16, 2015 was received from Terry Martin requesting a 90-day time extension of the date requirement for the Planning Commission to take action on the plan. A second letter dated February 3, 2016 was received from Terry Martin asking the Planning Commission to extend the date for taking action by an additional 90 days. Brick Linder made a motion to recommend acceptance of the time extensions requested for the review to the Supervisors. The motion was seconded by Jeff Siglin and carried. All Members voted aye.

Sketch Plans:

a. It was noted that there was no new sketch plans.

Planning:

a. Discussion was held on the amendments to the Zoning Ordinance. Brick Linder made a motion to recommend approval of the Zoning Ordinance Amendments as presented. The motion was seconded by Benjie Labar and carried. All Members voted aye. Discussion was also held on the Zoning Map changes. The Planning Commission reviewed the list of Zoning Map changes and the Monroe County Planning Commission's comments. It was noted that the small map for # 13, Congregation OHR Menachem, was not correct. Brick Linder made a motion to recommend adoption of the Zoning Ordinance Map Changes List, Parcels #1 – #25 as presented, which is dated for February 3, 2016 and further evaluation be required on the Monroe County Planning Commission's comment concerning the Buck Hill Falls Company property to make sure that it is appropriately rezoned. The motion was seconded by Jeff Siglin and carried. All Members voted aye.

b. Discussion was held on the Conditional Use Application for Shirlene Eugene and Karamella Trumpaitzky, 119 Robinson Lane for the approval of a school in the Mixed Use Village (MU-V) District. Charles Fullington made a motion to reject the application because it is incomplete and does not have the required information attached to the application. The motion was seconded Brick Linder. Patti O'Keefe abstained. The motion carried with a vote of 4-1. The Planning Commission also recommended that the Conditional Use procedures and standards of the Zoning Ordinance be reviewed and a list of requirements for completion be prepared to accurately review the Conditional Use applications.

c. Discussion was held on the amendments to the Sign Ordinance. Charles Fullington made a motion to strongly recommend that the Supervisors consider the comments from the Planning Commission meeting minutes dated November 4, 2015 and the Planning Commission stands behind their comments from all the reviews of the Sign Ordinance. The motion was seconded by Patti O'Keefe. Benjie Labar abstained. The motion carried with a vote of 4-1.

As there was no further business or public comment, the meeting was adjourned at 7:55 p.m.

Respectfully Submitted,